



**Non-refundable  
\$25 application fee and  
background check required  
per applicant age  
18 years and older.**

**CASH OR MONEY ORDER ONLY**

*Applications kept on file for 6 months*

**For Office Use Only:**

Application Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Photo ID on file? ☐ Application Fee Paid? ☐ Date: \_\_\_\_\_

Unit Applied for: \_\_\_\_\_

Entered In PropertyWare: ☐ Applicant ☐ Wait List ☐ Tenant

Preferred Property: # bedrooms \_\_\_\_\_ # bath \_\_\_\_\_

Desired Rent Range: \$ \_\_\_\_\_ to \$ \_\_\_\_\_

Co-Applied With: \_\_\_\_\_

**Return your COMPLETED application(s) and application fee(s) to: 234 E. Main Street, Greenville, Ohio 45331.  
Incomplete applications will not be accepted.**

**Your Information:**

Full Legal Name: \_\_\_\_\_ Previous/Maiden Name: \_\_\_\_\_

SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Counties Resided In (include all states): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E Mail Address: \_\_\_\_\_ ID/Driver License State: \_\_\_\_\_ Number: \_\_\_\_\_

**Current Address:** *(where you live right now)*

Address: \_\_\_\_\_ Apt # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Landlord's Name: \_\_\_\_\_

Landlord's Phone: \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Monthly Rent/Mortgage: \_\_\_\_\_

Date Moved In: \_\_\_\_\_ Out: \_\_\_\_\_

Do you rent this residence? Yes No

Is your name on the lease? Yes No

Did you give written notice to leave? Yes No

**Previous Address:** *(where you last received mail)*

Address: \_\_\_\_\_ Apt # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Landlord's Name: \_\_\_\_\_

Landlord's Phone: \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Monthly Rent/Mortgage: \_\_\_\_\_

Date Moved In: \_\_\_\_\_ Out: \_\_\_\_\_

Did you rent this residence? Yes No

Was your name on the lease? Yes No

Did you give written notice to leave? Yes No

**Income:** *Please provide complete information for income verification. If not employed, please provide written proof of income.*

Current Employer: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Your Position: \_\_\_\_\_

Your Start Date: \_\_\_\_\_

Monthly Salary: \_\_\_\_\_

Previous Employer: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Previous Position: \_\_\_\_\_

Your Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Why did you leave job? \_\_\_\_\_

**Your Personal History:** *Have you ever...*

been asked to move out or evicted? Yes No When? \_\_\_\_\_ broken a rental agreement or lease? Yes No When? \_\_\_\_\_

declared bankruptcy? Yes No When? \_\_\_\_\_ been sued for non-payment of rent? Yes No When? \_\_\_\_\_

been sued for damage to a rental unit? Yes No When? \_\_\_\_\_ been convicted of a felony? Yes No When? \_\_\_\_\_

If "yes" for any of these, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Other Residents:** List the names **and** ages of all other people who will occupy this unit

**All residents 18 or older must submit an application**

_____ age: _____	_____ age: _____
_____ age: _____	_____ age: _____
_____ age: _____	_____ age: _____

**Pets** Do you have any pets? **YES NO** If yes, how many, what kind and what size(s)? \_\_\_\_\_

**Smoking** Do you or any household members smoke? **YES NO** If yes, where do you smoke? \_\_\_\_\_

**In Case of Emergency** *(Not someone you are applying with)*

Emergency Contact: \_\_\_\_\_ Phone: \_H\_\_\_\_\_ C\_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Personal References** *(Not someone you are related to)*

#1 Reference Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: \_H\_\_\_\_\_ C\_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#2 Reference Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: \_H\_\_\_\_\_ C\_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**How Did You Hear About EB Real Estate?**

☐ Walk-In ☐ Telephone ☐ Website: \_\_\_\_\_ ☐ Referral: \_\_\_\_\_  
☐ Facebook ☐ Other: \_\_\_\_\_

**Disclosure:**

This form, which you should read carefully, has been provided to you because EB Real Estate may request consumer reports and/or investigative consumer reports on you from a consumer reporting agency. EB Real Estate will use such report(s) solely for Rental Application purposes. Such reports may be obtained from a background check vendor and /or public agency and provided to EB Real Estate. The types of information that may be obtained include but are not limited to: Social Security Number verification, criminal records check, public court records checks, driving records checks, state tax information, etc.

**Authorization and Release:**

I have carefully read and understand this Disclosure, Authorization and Release. By my signature below, I consent to the release of consumer reports and investigative consumer reports to EB Real Estate in conjunction with my Rental Application. I also authorize disclosure to EB Real Estate and/or to the background check vendor of information concerning my employment history, earnings history, credit history, credit capacity and credit standing, motor vehicle history and standing, criminal history, state tax information, and all other information EB Real Estate deems pertinent by any individual, corporation, or other private or public entity, including without limitation the following: employers; law enforcement agencies; federal, state and local courts; the military; credit bureaus; motor vehicle records agencies; and other applicable sources. I hereby release and hold the vendor and EB Real Estate, its members, officers, employees and agents harmless from any and all liability with respect to the investigations, reports, verifications and/or the use of any information relevant to the Rental Application.

This Disclosure, Authorization and Release, in original, faxed, photocopied, or electronic form, will be valid for any reports that may be requested by EB Real Estate.

I understand that providing any false information or omitting any material information on my Rental Application may be sufficient grounds for rejection of the application or termination of any subsequently executed Residential Lease Agreement.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

